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Category	Comments	Score								
Category	Comments	Scorer1	Scorer2	Scorer3	Scorer4	Scorer5	Scorer6	Scorer7	Scorer8	
Enrollment: addition of a new person to the database, including the capture of demographic info, employment info and account establishment; show how the system handles addition of members when information is incomplete; generation of automatic correspondence; scanning and indexing where appropriate; addition of a former member and a member transferring service from reciprocal agency.		9	9	8	9	9	8	8	9	8.6
 Wage and Contribution Reporting: processing of one employer's wage and contribution reporting with at least ten employees to two different plans; members account should be identified both "prior to" and "after" posting. Demonstration to include various types of members, events, and specific information scenarios (see Appendix 1, page 4 for details). 		10	9	9	10	9	9	7	8	8.9
3. Account Maintenance / Customer Relationship Functionality: applications ability to provide limited contact management functionality including calendaring, correspondence tracking, scheduling of todo items, notes, histories and general account maintenance. Demonstration to include various scenarios to review, modify and update member information via various methods, share information with various parties, and manage correspondence to individuals and groups (see Appendix 1, page 5 for details).		9	8	8	10	8	9	7	9	8.5
4. Benefit Estimate / Retirement Processing: applications ability to perform a retirement benefit calculation that includes all forms of benefits (single- life, joint and survivor, etc.); average wage calculations; various intermediary calculation results along the way; formal print-out of the results: and other related		8	7	9	9	8	6	7	9	7.9
5. Management / Roll-up Reporting: types of reporting provided in the solution including aggregate and individual performance information; summary reports to aid management in determining the state of the system without requiring significant system expertise to generate or interpret reports (i.e., no jargon).		8	8	8	8	8	9		9	8.3

Category	Comments	Score								
Category	Comments	Scorer1	Scorer2	Scorer3	Scorer4	Scorer5	Scorer6	Scorer7	Scorer8	
6. Rules Maintenance / Security: to be applied to one of mandatory member lifecycle scenarios to determine the ability of the solution to maintain a specific business rule via on online table maintenance screen; demonstration should include both "prior to" and "after" rule change, with the ability to configure future change dates (effective dates), back-out rule changes, track rule changes, and find all rule changes relating to a specific calculation or operation. The ability to configure security rules for various roles and users should also be demonstrated.		6	8	7	8	8	8		8	7.6
7. Call Center and Member Activity Tracking Functionality: applications ability to provide limited contact management functionality that includes calendaring and scheduling appointments, generating and tracking correspondence to individual or group, scheduling of to-do items, notes and histories. Member inquiry screens should show demographical information (wage and service data) and provide update ability, as appropriate, based on member contacts.		10	8	9	9	8	9	8	9	8.8
8. Imaging: application's ability to provide imaging capability including the ability to scan and index new enrollments; retrieve images by inputting certain keys (name, DOB, SSN); retrieve an image while processing a retirement or refund without entering a key.		9	8	9	9	8	7	6	9	8.1
9. Health Insurance Processing: applications ability to process open enrollment and retirement related initial enrollments including: adding new medical elections; terminating medical insurance election; processing a medical premium refund; changing the type of plan (single to family plan); entering medical plan election while pension approval is pending; obtaining reports to show pending medical care elections waiting for final pension approval.		8	7	9	9	9	8		8	8.3
10. Other comments/notes										